

Application for Renewal of a Hackney Carriage or Private Hire Vehicle Licence

WARNING

It is an offence for the applicant to knowingly or recklessly make a false statement or to omit any material to obtain a licence. Such action will reflect on the suitability of the applicant to hold such a licence. Please read the questions carefully before completing the form.

SECTION 1 - VEHICLE DETAILS

Licence type	<input checked="" type="checkbox"/> Hackney Carriage Vehicle <input type="checkbox"/> Private Hire Vehicle
Do you intend to use the vehicle entirely or predominantly in North Yorkshire?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Registration number	[REDACTED]
Licence plate number	18
Make and model	SKODA SUPERB ESTATE
Colour	BLACK
Date of first registration	30-01-2014

Please note that vehicles over the age of 10 years will not generally be licensed (unless they are wheelchair accessible). Any applications in respect of vehicles over 10 years should be accompanied by some supporting documentation to demonstrate that the specific circumstances of the case would warrant a departure from the Council's policy.

Number of passengers	4 FOUR
Meter make and model (if applicable)	VIKING (MIRROR)
Name of private hire operator (private hire only)	/

SECTION 2 - APPLICANT DETAILS

Name	[REDACTED]
Address (including post code)	[REDACTED]
Email address	[REDACTED]
Telephone number	[REDACTED]
Date of birth	[REDACTED]

If the applicant is a company or partnership, please provide details of all directors or partners below

Director/Partner	Date of birth	Address and telephone number


SECTION 3 – ADDITIONAL PROPRIETORS

State the name and address of every person (including any limited company) who is a proprietor or part proprietor of the above vehicle or is concerned in the keeping, employing or letting on hire of the vehicle.

Proprietor name	Date of birth	Address and telephone number

SECTION 4 – DECLARATION

- I have read and understood the implications of the warning regarding the making of false declarations in relation to this application and confirm that to the best of my knowledge the particulars I have provided with this application are correct.
- If a licence is granted, I undertake to comply with all relevant licence conditions, policy requirements and byelaws where applicable.
- I will notify the council if any information in this application changes, as outlined in the Council's Hackney Carriage and Private Hire Licensing Policy.

Signature: 

Date: 19/09/2025

SECTION 5 - CHECKLIST

An application will not be determined unless the licensing authority is in receipt of:

- a fully completed application form
- the appropriate fee
- a current vehicle insurance certificate or cover note which includes the carriage of passengers for public hire (in the case of hackney carriage vehicles) or private hire (in the case of private hire vehicles)
- confirmation that the vehicle has an MOT test certificate (required for all vehicles aged over one year as from the date of first registration as shown on the vehicle registration document)
- proof that the licensing authority's testing arrangements have been satisfied
- a satisfactory basic criminal record check from www.gov.uk/request-copy-criminalrecord for each proprietor or in the case of a company or partnership, for every director and partner (not applicable to drivers, proprietors and operators already licensed by North Yorkshire Council)
- a certificate of good conduct (only if an applicant/proprietor has lived overseas for a period of six months or more in the 10-year period leading up to the date of application).

Please return the completed form & documents to your local North Yorkshire office: